



MEETING SUMMARY



Date/Time of Meeting: Thursday, March 8, 2018, 10:00 AM to noon

Location: Tribal Hall
Santa Ynez Band of Chumash Indians
Santa Ynez, CA 93460

Subject: Steering Committee No.1

Project Name: SYBCI Tribal Hazard Mitigation Plan

In Attendance (See Attachment): **Attendees:** Teresa Romero, Paul Swift, Nakia Zavalla, Lisa Figueroa, Gilbert Romero, J.P. Zavalla, Dan Olivares, Tom Fayram, David Lackey, Roy Sisson, Daune Dowell, Willie Wyatt

Planning Team: Rob Flaner

Not Present: N/A

Summary Prepared by: Rob Flaner 04/06/2018

Quorum – Yes or No N/A – Steering Committee not finalized

Item	Action
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Welcome and Introductions, Review Agenda

- Ms. Teresa Romero open the meeting and facilitated group introductions.
- Mr. Rob Flaner, Hazard Mitigation Program Manager from Tetra Tech facilitated the balance of the meeting. Tetra Tech is the contractor hired by the SYBCI to facilitate the plan update.
- Distributed handouts included: Agenda, FEMA Tribal Hazard Mitigation Planning Fact Sheet and Contract scope of work for the project
- The agenda was reviewed and no modifications were made.

Project Overview

Mr. Flaner provided the committee and overview of the scope of work and timeline for the project. This project will result in a FEMA approved Tribal Hazard Mitigation Plan pursuant of 44 CFR, section 201.7. T Tribal Hazard Mitigation Planning fact sheet produced by FEMA was provided to the SC as a handout. Rob explained that Tribal plans are unique in that they are not considered to be local plans under the law, or state level plans. They are more of a hybrid of the 2 sets of planning requirements. The overarching benefit of a Tribal Hazard Mitigation is eligibility for the tribe to pursue FEMA grant funding afforded under the



Item	Action
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Robert T. Stafford Act. This funding is made available following presidentially declared disasters, as well as pre-disaster funding based upon Congressional allocation.

The work plan for this project has been broken down in to 7 principle phases defined as follows:

- Phase 1: Organize and review
- Phase 2: Risk Assessment
- Phase 3: develop/Implement Public Involvement Strategy
- Phase 4; Identify goals, objectives, capabilities and actions
- Phase 5: Develop a plan for monitoring and updating the plan
- Phase 6: Assemble the plan
- Phase 7: complete plan review and adoption

A contract scope of work that illustrated the key tasks for each of these phases was provided to the SC as a handout.

The timeline for this process is between 6 to 8 months up to plan submittal to FEMA for review and approval. FEMA prefers these plans to be submitted prior to adoption so that if the review identifies need changes to the plan, the tribe will not have to adopt the plan twice. Final approval of the plan will not be granted by FEMA until the tribe formally adopts the plan. FEMA plan review can take between 40 to 90 days to complete.

The last point discussed under this segment was defining the planning area for the plan. FEMA Tribal planning requirements state that tribal plans must address all “sovereign lands”. This may include both trust and fee lands. The Tribe gets to determine this scope. So, Rob asked the Committee, their preference. It was the consensus of the SC that the scope of this plan would address both fee and trust lands governed by the SYBCI. Rob asked if these lands were in Santa Barbara County, which was confirmed by the SC. Rob explained that the planning team would need addresses and parcel information for all SYBCI fee lands outside of the reservation.

The scope of the plan to address both fee and trust lands of the tribe. SYBCI to provide planning team a list of addresses and Parcel identification information for all fee lands outside of the reservation.

Steering Committee Ground Rules

Mr. Flaner turned attention to establishing the ground rules for the Steering Committee. As the title suggests, the role of the Steering Committee (SC) is to guide the Planning Team through the planning process that will result in a plan that can be embraced both politically and by the SYBCI membership. The SC will provide guidance and leadership, oversee the planning process, and act as the point of contact for all stakeholders and various interest groups in the planning area.



Item	Action
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The makeup of this committee was selected to provide the best possible cross section of views to enhance the planning effort and to help build support for hazard mitigation. Since it is a FEMA requirement that the plans be developed in a full and open public process, it is important for the SC to have a well-established set of ground rules to give the SC creditability and to establish procedure for interacting with the public during this process. Once developed, these ground rules will be posted to a plan information website that the public can access. This way, the public will know about the committee, how it will operate and the procedure for engaging the committee. Key components of these ground rules were confirmed as follows:

- Mr. Willie Wyatt will serve as the Chair of the SC
- Ms. Teresa Romero will serve as the Vice-Chair
- Mr. Wyatt will also act as the spokesperson for the process
- The quorum was established as 50% + 1, or 8 members.
- Decision Making- the SC will strive for consensus. If consensus cannot be reached, the decision will be decided by a majority vote
- The reoccurring meeting date will be the 2nd Thursday of every month 10:00 AM to Noon
- The meeting Location will be at the Tribal Hall based on availability. If a change of venue is needed, it will be announced to the SC at least 2 weeks prior to each meeting.
- A public comment protocol will be followed that will allow members of the public to address the SC on any topic related to the Hazard Mitigation Plan. The comment period will be limited to 3 minutes per person, with the aggregate comment period not to exceed 30 minutes. Time cannot be deferred to another speaker.

Mr. Flaner will finalize the Charter and will make available for public review via the website discussed below. The SC will formally approve the Charter at their next meeting.

Rob Flaner will finalize the charter and the SC will formally approve at the Next SC meeting.

Hazards of Concern

Under this segment, Mr. Flaner explained that the hub of the wheel for this plan will be its risk assessment. He stated that it is difficult to identify actions to reduce risk, if you not have a good understanding of what “risk” is. Rob explained that the SC needs to identify which hazards of concern should be assessed by the plan. Rob also stated that the scope of the risk



Item	Action
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assessment must include “natural hazards”, and that non-natural (human caused) are considered to be optional. So, after some discussion, the SC confirmed the following “natural hazards”:

- Flood
- Earthquake
- Wildfire
- Landslide
- Dam Failure
- Severe weather (including extreme heat, wind, thunder storms, fog and space weather)
- Drought

The SC also decided that the plan should include a profile, but not fully assess the non-natural hazards:

- Terrorism
- Cyber-terrorism
- Aviation accidents
- Pandemic
- Hazardous Materials
- Active Shooter
- Radon

Public Involvement Strategy

Under this segment, Mr. Flaner explained to the SC that the Disaster Mitigation Act (DMA) requires all hazard mitigation plans to be conducted such that the public has access to all phases of a plan’s development. This public engagement is to be conducted within the limits or capabilities of the jurisdiction(s) conducting the planning effort. For Tribal Mitigation plans, it is very important for the process to define “what is the Public”? So, when engaging the public for the tribe, who would that be? Tribal Member’s only? Tribal members and non-members that live, work or recreate on the reservation? Mr. Flaner noted that with a casino on the reservation, there is a significant population on the reservation that are not tribal members. After a thorough discussion on the topic, it was the consensus decision of the SC to define “Public” as follows:

For this Tribal Hazard Mitigation Plan, “Public” is defined as the Tribal Community which includes all tribal members that live on or off the



Item	Action
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SYBCI reservation. For this planning effort non-tribal members that work or recreate on the reservation are considered as “stakeholders” in the planning process. This planning process will seek to engage this public as defined through all phases of this plan’s development.

SYBCI outreach capabilities for this planning effort were identified as follows:

- The Tribe has a website that could be utilized to host all information regarding this planning process as well as the final plan. The Environmental Office website was identified best location for this to occur. Teresa Romero will take the lead on getting this set up.
- The Tribe also has a newsletter that could be utilized to access the Tribal Community.
- Press releases are a possibility for reaching stakeholders.
- Mr. Flaner stated that Tetra Tech recommends using surveys as a good way to get quantifiable feedback from the Public.
- The Tribe does have access to some social media, namely Twitter and Facebook

Teresa Romero to get website set up.

Action Items for Next Meeting

Action items identified for the next meeting include the following:

- Document and Data Request
- Identify a vision for the plan
- Identify hazard scenarios
- Goal setting

The next meeting will be Thursday, April 19, 2018, at the Tribal Hall; from 10:00 AM to noon.



MEETING SUMMARY



Attachment: Sign-in Sheet

SYBCI Tribal Hazard Mitigation Plan March 8, 2018

Name	Representing	e-mail Address
Teresa Romero	Santa Ynez Chumash	tromero@santaynezchumash.org
Paul Swift	" " "	Pswift@santaynezchumash.org
Nakia Zavalle	SY Chumash Culture Dept.	nzavalle@sybmi.org
Lisa Figueroa	SY Chumash	lfigueroa@santaynezchumash.org
Gilbert Romero	Chumash Fire	gromero@santaynezchumash.org
JP Zavalla	Chumash Fire	jpzavalla@santaynezchumash.org
DAN OLIVARES	CCR	DOLIVARES@CHUMASHCASINO.COM
TOM FAYRAM	COUNTY SB. PUBLIC WORKS	TFAYRAM@COSBPW.NET
David Lackie	" " Planning & Development	dlackie@countyofsb.org
Roy Sisson	SYTHC	rsisson@SYTHC.ORG
Davne Dowell	CCR	davne.dowell@chumashcasino.org

