



MEETING SUMMARY



Date/Time of Meeting: Thursday, April 19, 2018, 10:00 AM to noon

Location: Tribal Hall
Santa Ynez Band of Chumash Indians
Santa Ynez, CA 93460

Subject: Steering Committee No.2

Project Name: SYBCI Tribal Hazard Mitigation Plan

In Attendance
(See Attachment): **Attendees:** Willie Wyatt, Teresa Romero, Paul Swift, Lisa Figueroa, David Lackie, Duane Dowell, Sam Cohen, Krista Armenta-Belen, Chris Dahlstrom
Planning Team: Rob Flaner, Paul Swift, Teresa Romero

Not Present: N/A

Summary Prepared by: Rob Flaner (04/30/2018)

Quorum – Yes or No Yes

Item	Action
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Welcome and Introductions, Review Agenda

- Mr. Willie Wyatt, Chair Person, opened the meeting and facilitated group introductions.
- Mr. Rob Flaner, Hazard Mitigation Program Manager from Tetra Tech facilitated the balance of the meeting. Tetra Tech is the contractor hired by the SYBCI to facilitate the plan update.
- Distributed handouts included: Agenda, Meeting # 1 summary, Final SC Ground rules, Structure inventory needs, example mission/ vision statements, and a goal setting exercise.
- The agenda was reviewed and no modifications were made.
- No members of the public were present

Planning Process

- Meeting summary from SC meeting # 1 was reviewed and approved by the SC.
 - The SC Ground Rules that the SC approved during meeting # 1 were reviewed. After discussion, several changes to the Ground rules were requested, summarized as follows:
 - It was recommended to change the specified quorum for 8 to 5 members. The reasoning behind this was the SC felt it would be easier to get 5 in attendance consistently, than 8.
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Meeting Summary

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<ul style="list-style-type: none">○ Under the Public Involvement section, change the term “reservation” to “Tribal Lands”.○ A section is to be added following public involvement that established an “Executive Session” protocol. The SC felt it was important to equip the SC with this protocol to address sensitive information like critical facilities or lands of cultural significance. <ul style="list-style-type: none">● Rob will revise the final ground rules accordingly and they will be distributed to the SC for their review prior to the next SC meeting.	Rob to revise the Ground Rules and distribute to the SC prior to next scheduled SC meeting.

Risk Assessment Data Needs

Under this segment, Rob discussed the data needs for the risk assessment. A handout was provided, that listed the types of structure information that will be needed to construct the Hazus model that will be used to perform the risk assessment for this plan. Rob explained to the SC that most of this data does not currently exist in a uniform data set such as an assessor’s database. Therefore, the game plan will be for a member of the planning team to come to the Tribe to acquire this data via field surveys. Rob asked the SC what the protocol should be for having a non-tribal member walking around the reservation collecting information. It was stated that there should be some sort of blanket announcement by the tribe that informs members of this process prior to it occurring. It was also suggested that the Planning Team staff conducting the survey be accompanied by a tribal member during this process. It was determined that the best month to target for this survey would be sometime during the month of June. The Planning team will coordinate with Teresa to get this scheduled.

Planning team to coordinate with Teresa to schedule field survey.

Vision/Mission Statement for the Plan

Under this segment, Rob introduced the concept of a vision/mission statements for the plan. A mission/vision statement is a declaration of the plan’s objectives, intended to guide its internal decision-making. While not required for DMA compliance, a vision/mission statement can be effective in illustrating for the public and the plan’s stakeholders, the overarching goals for the plan, in a short, concise statement. The 2014 SYBCI THMP did not have a mission vision statement. The SC was provided a handout that listed several mission/vision statements from other tribal hazard mitigation plans.

The 1st question Rob posed to the SC, was do they want a mission/vision statement. After some short discussion, it was determined that the SC did want to identify a mission/vision statement for the plan. After



Meeting Summary

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reviewing the example statement, the SC identified the following vision/mission statement for the plan: <i>Through community partnerships, establish a plan to identify and reduce the vulnerability to hazards in order to protect the health, safety, quality of life, and environment of the SYBCI Tribal lands and their neighboring communities.</i>	
<u>Goals</u> Due to time constraints, confirming goals for the plan was tabled until the next meeting. To expedite the confirmation of goals for the plan, Rob will send out a goal setting exercise to the SC to be completed before the next meeting.	Goals will be confirmed at next SC meeting. Rob to send out goal setting exercise to SC.
<u>Public Involvement Strategy</u> Website status: Teresa informed the committee that a website to house the plan and keep the public apprised of plan update milestones has not been set up yet. She has targeted the week of May 1 st to get a website up and running. Press release: Once the website is up and running, the Tribe will need to do some sort of press release to advertise the website and announce the plan update process. Teresa informed the SC that the July/August Tribal Newsletter would be a good medium to do this. Rob will work with Teresa to develop text for the newsletter. Social Media: The tribe does have a Facebook and a Twitter account, and a post on those accounts will go out at the same time as the newsletter	Teresa to get a website up and running by the week of 5/1/2018 Rob and Teresa to develop text to publish in the July/August newsletter. Tribe to post to its Facebook and Twitter account information about the plan and website at the same time as the newsletter.
<u>Adjournment</u> The Meeting was adjourned at 12:00 PM	

The next meeting will be Thursday, May 10, 2018, at the Tribal Hall; from 10:00 AM to noon.



MEETING SUMMARY



Attachment: Sign-in Sheet

SYBCI Tribal Hazard Mitigation Plan April 19, 2018

Name	Representing	e-mail Address
Teresa Romero	Santa Ynez Chumash	trromero@santaynezchumash.org
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